

AKAMBA AID FUND
REPORT AND ACCOUNTS

For the year ended

31 JULY 2009

REGISTERED CHARITY NUMBER 1083554

CHALMERS & CO (SW) LIMITED

Chartered Accountants
Trading as Chalmers & Co.
6 The Linen Yard
South Street
Crewkerne
Somerset
TA18 8AB

AKAMBA AID FUND
ACCOUNTS FOR THE YEAR ENDED
31 JULY 2009

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AKAMBA AID FUND

OFFICERS AND PROFESSIONAL ADVISERS

Board of Trustees

Denis Michael Cannon (Chairman)
Colin Charles Martin
Tony Perry
Dr James Buckle
Dr Rosie Crane

Secretary of the Trustees

Denis Michael Cannon

Charity Address

Broadshard
Great Street
Norton sub Hamdon
Stoke sub Hamdon
Somerset

Bankers

HSBC Bank plc
1 Middle Street
Yeovil
Somerset

Kenya Commercial Bank Limited
Nairobi

Independent Examiner

Dale Nicholas Parsons FCA
Chalmers & Co (SW) Limited
6 The Linen Yard
South Street
Crewkerne
Somerset

AKAMBA AID FUND
TRUSTEES REPORT FOR THE YEAR ENDED 31 JULY 2009

LEGAL STATUS

The Akamba Aid Fund is an independent charitable trust, registered number 1083554. The charity was set up under a trust deed dated 21 October 2000 and registered with the Charity Commission on 20 November 2000. Charitable status for tax purposes was granted by the Inland Revenue under reference XR48510 with effect from 21 October 2000.

CHARITABLE OBJECTIVES

The main objectives of the charity continues to be the relief of poverty, sickness and distress, and the advancement of education, in the Kyuso Division of Mwingi District of Eastern Kenya. There have been no changes to the objectives of the charity during the year.

REVIEW OF ACTIVITIES AND ACHIEVEMENTS

Total income to the charity continued the decline recorded last year, due mainly to reduced individual donations and grants from various bodies. Regular monthly giving and fundraising activities also reduced slightly, giving a total income of £31,262 compared with £60,916 in 2008. In spite of this reduced funding the trustees have been able to complete many projects in Kenya to further the charity's main aims and objectives. The Trustees confirm that there are no grant conditions which require the charity's accounts to be audited.

- **Education** – Support of many poor pupils in primary schools by providing uniforms, text books and writing materials has continued, including financial support to six families of orphans. During the year six students were sponsored at secondary schools, one at Polytechnic College and two on university courses. The charity was able to finance the building of a new two class nursery school at the village of Kasenei. This was paid for by funds donated by a charity supporter in memory of his late wife. And the school was named “Sally’s School” Grants were also given towards further building work of a secondary school near Gai Clinic. Repairs were also carried out at another school, due to grants being received from Cambridge University S.A.F.E. committees.
- **Health** – Material support to Gai and Katakani clinics was continued The subsidised health care scheme “*Harambee*” continues to support needy families. This scheme also gives 100% subsidies for HIV+ patients on a limited scale. “Harambee” was also extended this year to the NHIF state insurance fund which covers free in-patient care for policy holders. AAF pays the premiums for poor self-employed farmers who are registered with Harambee. Due to the support given by local UK professionals, it was possible to set up an opticians clinic, dispensing re-cycled spectacles and eye testing with referral of patients needing cataract surgery to the Kikuyu Eye Hospital near Nairobi. Further Dental work was carried out in a new Dental Clinic at Tei Wa Yesu, Gai.
- **Food** – Once again the seasonal rains failed resulting in the worst drought for several years. Famine followed, but due to reduced funding, AAF was not able to organise sufficient extra food aid. However we continued to monitor about 50 families in the Mivukoni region who due to extreme poverty are at special risk, and these were increased to over 100 families identified by Titus Kyalo, the priest sponsored by AAF during 2004/7 in the Mbangwani area.
- **Orphans** – Six families of orphan children are now being regularly supported with food, education, health and other needs. In several other cases the children’s welfare is regularly monitored and assistance given when needed.

AKAMBA AID FUND
TRUSTEES REPORT FOR THE YEAR ENDED 31 JULY 2009

REVIEW OF ACTIVITIES AND ACHIEVEMENTS (CONTINUED)

- **Employed Staff.** – In 2008 Trustees decided that extended work area was now too much for Stephen Munyoki to deal with effectively bearing in mind that his own land needed his attention. Therefore we promoted Rose Kyeti from Gai who had worked for AAF part time since 2005, to become our full time field-agent to assist Stephen and with special knowledge of the people living in the Gai and Katakani areas. Rose has had her own funding account to enable more families to be assisted with food.
- **Needs Assessment.** On every trip to the area, the trustees together with the local chiefs and organisations carry out studies to evaluate the success of past projects and assess future needs.

ORGANISATION OF CHARITY

The charity is controlled by trustees who manage the finances and determine the policies of the charity. The trustees for the year were Denis Michael Cannon (Chairman), Colin Charles Martin, Rosie Crane, Tony Perry, and Dr James Buckle. The trustees meet as often as is necessary to run the charity. None of the trustees receive any financial remuneration.

FUTURE DEVELOPMENTS

The charity has the following plans for the future:-

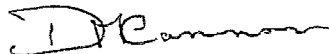
- To continue supporting the poorest families of the area in famine relief, healthcare and education.
- To extend the availability of the health card scheme to more needy families, as funding allows.
- To continue the building programme for school classrooms if sufficient funding is available.
- To give support to community self-help groups.
- To investigate how we can help more of the HIV/AIDS sufferers.

It had been noticed by the Trustees that during the year, available income had reduced, no doubt an effect of the financial downturn. As a result we must be very prudent in our spending especially on education which must be looked at carefully.

CHARITIES ACCOUNTS

The charity's accounts attached to this report have been prepared in line with current statutory requirements, the charity's governing document and Statement of Recommended Practice, Accounting by Charities.

On behalf of the Trustees



Denis Michael Cannon

Dated 26 May 2010

AKAMBA AID FUND

INDEPENDENT EXAMINERS REPORT
FOR THE YEAR ENDED 31 JULY 2009

I report on the accounts of The Akamba Aid Fund for the year ended 31 July 2009 which are set out on pages 5 to 8.

Respective responsibilities of trustees and examiner

As the charity's trustees you are responsible for the preparation of the accounts; you consider that the audit requirement of section 43(2) of the Charities Act 1993 (the Act) does not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under section 43(7)(b) of the Act, whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items of disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 41 of the Act; and
 - to prepare accounts which accord with the accounting records and to comply with the requirements of the Acthave not been met; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



DN Parsons FCA
Chalmers & Co (SW) Limited
6, The Linen Yard
South Street
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Somerset
TA18 8AB

26 May 2010

AKAMBA AID FUND

RECEIPTS AND PAYMENTS ACCOUNT SUMMARY
FOR THE YEAR ENDED 31 JULY 2009

	Restricted	Unrestricted	2009 £	2008 £
RECEIPTS				
<u>Gross Income</u>				
Donations	7,925	22,048	29,973	49,531
Investment income				
Interest received	85	37	122	253
Tax recovered from Gift Aid	129	1,038	1,167	6,132
Loans received	-	-	-	5,000
Total Receipts	<u>8,139</u>	<u>23,123</u>	<u>31,262</u>	<u>60,916</u>
 PAYMENTS				
Payments on charitable objectives	10,475	19,917	30,392	33,645
Expenses of meeting charitable objectives	1,894	816	2,710	5,000
Staff costs	329	1,123	1,452	1,546
Administration costs	131	1,075	1,206	908
Bank charges	40	457	497	556
Fund raising & publicity costs	64	425	489	2,007
Loans repaid	-	2,500	2,500	2,500
Donations made to WFAW	-	-	-	4,822
Total payments	<u>12,933</u>	<u>26,313</u>	<u>39,246</u>	<u>50,984</u>
Surplus/(deficiency) of receipts over payments for the year	(4,794)	(3,190)	(7,984)	9,932
Exchange rate difference	-	12	12	(261)
Surplus/(deficiency) retained for the year	(4,794)	(3,178)	(7,972)	9,671
Transfer between funds	(1,365)	1,365	-	-
Surplus brought forward	<u>7,974</u>	<u>14,214</u>	<u>22,188</u>	<u>12,517</u>
Surplus carried forward	<u>1,815</u>	<u>12,401</u>	<u>14,216</u>	<u>22,188</u>

Notes

Included within the unrestricted fund surplus carried forward are amounts totaling £8,519 (2008 £8,677) which are designated funds.

AKAMBA AID FUND
STATEMENT OF ASSETS AND LIABILITIES
AT 31 JULY 2009

<u>ASSETS</u>	Restricted	Unrestricted	2009 £	2008 £
Balance held at bank and in hand				
HSBC Bank plc				
Sterling account	1,815	6,974	8,789	19,096
Kenya Commercial Bank Limited				
Savings Accounts				
(translated at Ksh 125.40 : £1)	-	4,759	4,759	2,084
Cash in hand				
Held by Kenyan representative	-	<u>668</u>	<u>668</u>	<u>1,008</u>
	<u>1,815</u>	<u>12,401</u>	<u>14,216</u>	<u>22,188</u>

During the year the charity received some donations under the Gift Aid Scheme. At 31 July 2009 tax amounting to £3,890 (2007: £1,040) was due to be reclaimed from HM Revenue and Customs.

A loan of £2,500 outstanding at 31 July 2008 was repaid in full during the year to Mrs R Cannon, the wife of one of the trustees.



Denis Michael Cannon
Trustee

Dated 26 May 2010

AKAMBA AID FUND

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 JULY 2009

1. ACCOUNTING POLICIES

Basis of Accounting

The accounts have been prepared on a receipts and payments basis in accordance with Statement of Recommended Practice, Accounting by Charities and comply with the requirements of the Charities Act 1993.

Foreign Currency Translation

Assets and liabilities in foreign currencies are translated into sterling at the rates of exchange ruling at the year end date. Transactions in foreign currencies are translated into sterling at a rate of exchange set for the year. Exchange differences are taken into account in arriving at the surplus of receipts over payments in the year.

2. TRUSTEES REMUNERATION AND EXPENSES

No remuneration was paid to the trustees in the year. Any expenses have been reimbursed to the trustees at cost.

3. EMPLOYEES

The charity employs two part-time administrators in Kenya.

	2009	2008
	£	£
Total gross salaries and wages paid during the year	<u>1,044</u>	<u>1,242</u>

No employees earned remuneration of more than £50,000 during the year.

4. RESTRICTED FUNDS

Movements in restricted funds are shown in Appendix III.

Restricted Funds comprise: -

Akamba Health Fund

Funds have arisen from donations and grants and are restricted for use in the material support of Gai and Katakani Clinics. The fund has cash resources of £1,815 available as at 31 July 2009 (2008: £7,974).

AKAMBA AID FUND

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 JULY 2009

5. DESIGNATED FUNDS

Movements in designated funds are shown in Appendix IV.

The following designated funds are held within general unrestricted funds: -

Harambee Project

Funds have arisen from donations and are designated for use in the subsidised healthcare scheme for the poor, by the purchase and issue of health cards. Cash funds of £4,463 are available as at 31 July 2009 (2008: £3,681).

Eye Fund

Funds have arisen from donations and are designated for use in eye care, including dispensing recycled spectacles and eye testing and support for cataract surgery. Cash funds of £1,680 are available as at 31 July 2009.

Emergency Aid Fund

A transfer of 5% of gross income is made at the end of each financial year from the General Fund, Akamba Health Fund, Harambee Project and Eye Fund into an Emergency Aid Fund. The purpose of this fund is to provide emergency aid as and when a need arises, at the discretion of the trustees. Cash funds of £2,376 are available as at 31 July 2009 (2008: £4,995).

AKAMBA AID FUND

GENERAL FUND RECEIPTS AND PAYMENTS
FOR THE YEAR ENDED 31 JULY 2009

RECEIPTS	£	£	PAYMENTS	£	£
	<u>Restricted</u>	<u>Unrestricted</u>		<u>Restricted</u>	<u>Unrestricted</u>
Income from regular donations	100.00	8,023.00	Funds transferred to Kenya Bank	0.00	18,386.82
Income from other donations	7,825.24	14,024.61	Kenyan Supplies paid direct from UK	6,808.87	5,765.53
Gift Aid tax recovered	129.12	1,038.29	Mission expenses	1,565.00	816.45
Interest on HSBC account	84.44	32.77	Payments to meet charitable objective	3,597.85	678.77
			Bank charges and interest	40.00	344.51
			Loan repayments - Mrs R Cannon	0.00	2,500.00
			Fund-raising expenses	0.00	208.48
			Advertising	63.84	216.16
			Computer software and repairs	52.24	176.88
			Website development	78.40	265.45
Transfer from restricted funds	0.00	2,091.69	Transfer to unrestricted funds	2,091.69	0.00
Transfer from unrestricted funds	0.00	0.00	Transfer to restricted funds	0.00	0.00
	<u>8,138.80</u>	<u>25,210.36</u>		<u>14,297.89</u>	<u>29,359.05</u>
Opening balance held at HSBC	7,973.87	11,122.79		0.00	0.00
	0.00	0.00	Closing balance held at HSBC	1,814.78	6,974.10
	<u><u>16,112.67</u></u>	<u><u>36,333.15</u></u>		<u><u>16,112.67</u></u>	<u><u>36,333.15</u></u>

Notes

Included within unrestricted funds are three designated funds, the Harambee Project, Eye Fund and an Emergency Aid Fund. Movements in these funds are shown in Appendix IV.

AKAMBA AID FUND

**FIELD FUND RECEIPTS AND PAYMENTS
FOR THE YEAR ENDED 31 JULY 2009**

RECEIPTS	Ksh	£		PAYMENTS	Ksh	£	
		<u>Restricted</u>	<u>Unrestricted</u>			<u>Restricted</u>	<u>Unrestricted</u>
Transfers from HSBC	2,222,126.30	0.00	18,386.82	Akamba Health Fund	8,250.00	67.93	0.00
Interest received	516.65	0.00	4.25	Harambee Project	96,707.00	0.00	1,112.53
				Community Works Fund	761,770.00	0.00	6,272.77
				Health	29,332.00	0.00	241.53
				Famine relief	507,912.00	0.00	4,182.39
				Education	202,224.00	0.00	1,665.20
				Mission Expenses	40,000.00	329.38	0.00
				Wages & Expenses - Kenyan Reps	214,725.00	328.89	1,123.06
				Miscellaneous	76,825.00	0.00	632.61
				Bank charges and commission	13,548.00	0.00	111.56
Transfer from unrestricted funds	0.00	726.20	0.00	Transfer to restricted funds	0.00	0.00	726.20
	<u>2,222,642.95</u>	<u>726.20</u>	<u>18,391.07</u>		<u>1,951,293.00</u>	<u>726.20</u>	<u>16,067.85</u>
Opening cash in hand	133,413.00		1,007.92	Closing cash in hand	83,818.00	0.00	668.39
Opening balance held at Kenya Bank	<u>275,836.05</u>		<u>2,083.90</u>	Closing balance held at Kenya Bank	<u>596,781.00</u>	<u>0.00</u>	<u>4,758.94</u>
	<u>2,631,892.00</u>	<u>726.20</u>	<u>21,482.89</u>		<u>2,631,892.00</u>	<u>726.20</u>	<u>21,495.18</u>
		0.00	12.29	Exchange difference		0.00	0.00
	<u><u>2,631,892.00</u></u>	<u><u>726.20</u></u>	<u><u>21,495.18</u></u>		<u><u>2,631,892.00</u></u>	<u><u>726.20</u></u>	<u><u>21,495.18</u></u>
Exchange rate	During year		121.44				
	Year end		125.40				

AKAMBA AID FUND

RESTRICTED FUND RECEIPTS AND PAYMENTS
FOR THE YEAR ENDED 31 JULY 2009

RECEIPTS	£	PAYMENTS	£
	<u>Akamba Health</u>		<u>Akamba Health</u>
Income from regular donations	100.00	Field Fund payments in Kenya	67.93
Income from other donations	7,825.24	Kenyan Supplies paid direct from UK	6,808.87
Gift Aid tax recovered	129.12	Mission expenses	1,894.38
Interest on HSBC restricted account	84.44	Payments to meet charitable objectives	3,597.85
Transfer from General Fund	0.00	Bank charges	40.00
		Advertising	63.84
		Wages - Kenyan Rep	328.89
		Fund-raising expenses	0.00
		Computer software and repairs	52.24
		Website development	78.40
		Transfer to designated funds	1,365.49
	<hr/>		<hr/>
	8,138.80		14,297.89
Opening balances	7,973.87		0.00
	0.00	Closing balances	1,814.78
	<hr/>		<hr/>
	<u>16,112.67</u>		<u>16,112.67</u>

AKAMBA AID FUND

**DESIGNATED FUND RECEIPTS AND PAYMENTS
FOR THE YEAR ENDED 31 JULY 2009**

RECEIPTS	£	£	£	PAYMENTS	£	£	£
	<u>Emergency Aid</u>	<u>Harambee</u>	<u>Eye Fund</u>		<u>Emergency Aid</u>	<u>Harambee</u>	<u>Eye Fund</u>
Income from regular donations	0.00	1,880.00	0.00	Field Fund payments in Kenya	4,182.39	1,112.53	0.00
Income from non-regular donations	0.00	0.00	1,537.91	Kenyan Supplies paid direct from UK	0.00	0.00	655.29
Gift Aid tax recovered	0.00	207.59	0.00	Mission Expenses	0.00	0.00	0.00
Grants received	0.00	0.00	0.00	Advertising	0.00	18.68	22.82
Transfer from General Fund	974.66	0.00	0.00	Bank charges	0.00	32.00	15.00
Transfer from Restricted Funds	356.49	0.00	1,009.00	Wages & Expenses - Kenyan Reps	0.00	0.00	0.00
Transfer from Designated Funds	231.73	0.00	0.00	Fund-raising expenses	0.00	0.00	0.00
				Computer software and repairs	0.00	15.28	18.67
				Website development	0.00	22.93	28.02
				Transfer to Designated funds	0.00	104.38	127.35
	<u>1,562.88</u>	<u>2,087.59</u>	<u>2,546.91</u>		<u>4,182.39</u>	<u>1,305.80</u>	<u>867.15</u>
Opening balances	4,995.67	3,680.93	0.00				
	0.00	0.00	0.00	Closing Balances	2,376.16	4,462.72	1,679.76
	<u>6,558.55</u>	<u>5,768.52</u>	<u>2,546.91</u>		<u>6,558.55</u>	<u>5,768.52</u>	<u>2,546.91</u>

Notes

A transfer of 5% of gross income is made each year from the General Fund, Akamba Health Fund, Harambee Project and Eye Fund to an Emergency Aid Fund, the purpose of which is to provide emergency aid as the need arises, at the discretion of the trustees.